

JUNE 2008 - SALARIES

<u>SERVICE</u>	<u>2008/09</u>			<u>2007/08</u>		
	<u>EXPENDITURE</u>	<u>BUDGET</u>	<u>VARIATION</u>	<u>EXPENDITURE</u>	<u>BUDGET</u>	<u>VARIATION</u>
	<u>TO 30/06/08</u>	<u>PROVISION</u>	<u>FROM BUDGET</u>	<u>TO 30/06/07</u>	<u>PROVISION</u>	<u>FROM BUDGET</u>
	<u>£000</u>	<u>(ORIGINAL)</u>	<u>(ORIGINAL)</u>	<u>£000</u>	<u>(ORIGINAL)</u>	<u>(ORIGINAL)</u>
		<u>£000</u>	<u>%</u>	<u>£000</u>	<u>£000</u>	<u>%</u>
OFFICE OF THE CHIEF EXECUTIVE	207	213	-2.8	223	231	-3.5
DEPUTY CHIEF EXECUTIVE	319	336	-5.1	313	336	-6.8
CORPORATE SUPPORT SERVICE DIRECTORATE *	573	580	-1.2	566	579	-2.2
FINANCE & ICT DIRECTORATE *	908	965	-5.9	913	944	-3.3
HOUSING DIRECTORATE *	1,237	1,273	-2.8	1,178	1,280	-8.0
ENVIRONMENT & STREET SCENE DIRECTORATE *	840	902	-6.9	811	865	-6.2
PLANNING & ECONOMIC DEVELOPMENT DIRECTORATE *	525	579	-9.3	528	541	-2.4
TOTAL	4,609	4,848	-4.9	4,532	4,776	-5.1

* Agency costs are included in the salaries expenditure.

The Budget Provision figures for 2008/09 include 2.45% inflation.

	08/09 Full Year Budget £'000	First Quarter			08/09 Variance Budget v Actual		Comments
		08/09 Budget £'000	08/09 Actual £'000	07/08 Actual £'000	£'000	%	
Major expenditure items:							
Grants to Voluntary Groups	133	35	-8	-20	-43	-122.8	2008/09 actual includes a credit of £38,000 relating to grants approved in 2007/08 but which remain as yet unpaid. Commitments in the current year amount to £52,000 of which approximately half have been paid.
Voluntary Sector Support	174	78	78	61	0	0.0	2008/09 actual includes payment of £19,000 to Voluntary Action Epping Forest, this payment was delayed to the second quarter of the previous year until the grant level had been agreed.
	307	113	71	41			

2008/09 PORTFOLIO FINANCIAL MONITORING - FINANCE &
PERFORMANCE MANAGEMENT

ANNEX 3

	08/09 Full Year Budget £'000	First Quarter			08/09 Variance Budget v Actual		Comments
		08/09 Budget £'000	08/09 Actual £'000	07/08 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Bank & Audit Charges	243	2	2	6	0	0	No significant expenditure occurs in either audit or bank charges until month 4.
	243	2	2	6			
<u>Major income items:</u>							
Investment Income	3,069	767	872	845	105	14	Investment interest has exceeded expectations to date. The budget assumed that there would be a reduction in rates achieved during 2008/09. In the first quarter an average rate of 5.85% was achieved as opposed to 5.25%.
	3,069	767	872	845			

	08/09 Full Year Budget £'000	First Quarter			08/09 Variance Budget v Actual		Comments
		08/09 Budget £'000	08/09 Actual £'000	07/08 Actual £'000	£'000	%	
Major expenditure items:							
Information Technology	859	414	417	229	3	0.7	The budget and actuals for 2008/09 include centralised maintenance costs, a change from the previous year. A significant number of these maintenance agreements are payable annually in advance.
Telephones	223	56	29	47	-27	-48.2	There has been a delay in invoicing from Cable and Wireless the new outbound call service provider in the first quarter of 2008/09.
	1,082	470	446	276			

	08/09 Full Year Budget £'000	First Quarter			08/09 Variance Budget v Actual		Comments
		08/09 Budget £'000	08/09 Actual £'000	07/08 Actual £'000	£'000	%	
Major income items:							
Hackney Carriages	143	36	47	39	11	30.6	The variation between budget and actuals and the previous year relates to an increase in the number of license applications in the first quarter. The budget has increased from the previous year, however Epping remains popular with taxi companies and income is in excess of the budgeted amount.
Licensing & Registrations	96	12	14	15	2	16.6	
Local Land Charges	400	114	55	98	-59	-52.0	The downturn in the property market coupled with the introduction of Home information packs, and the related movement to personal searches has lead to a significant shortfall in income. The projected shortfall in the current year could be as much as £200,000.
Industrial Estates	872	396	390	414	-6	-1.5	2007/08 actuals included temporary rental income for car parking at the T11 site at Langston Road which has subsequently been sold.
Land & Property	208	49	55	60	6	12.2	The actual figure for 2007/08 commission relating to the David Lloyd Centre was better than anticipated the additional income showing in the 2008/09 figures.
	1,480	559	500	626			

	08/09 Full Year Budget £'000	First Quarter			08/09 Variance Budget v Actual		<u>Comments</u>
		08/09 Budget £'000	08/09 Actual £'000	07/08 Actual £'000	£'000	%	
<u>Major expenditure items</u>							
Forward Planning	368	26	25	0	-1	-3.8	The publication of the East of England plan in May has delayed work on the Local Development Framework further than previously anticipated. A number of studies in relation to the LDF will commence in the near future and interim payments for these projects will be made in the third and final quarters of 2008/09. Much of this is DDF money and at this stage last year none had been spent.
Development Control	130	32	30	26	-2	-6.3	
	498	59	55	30			
<u>Major income items</u>							
Development Control	646	145	175	99	30	20.7	Development Control income has been particularly buoyant in the first quarter with a number of large schemes being applied for. In addition, there has been a contribution from pre-application consultation income which was not previously charged for.
Building Control Fee Earning	674	185	148	181	-37	-20.0	Budgeted Building Control fee income was increased in 2008/09 after a particularly successful year in 2007/08 however it has suffered a considerable downturn in the first quarter possibly due to the current instability of the economy. Currently a fee increase coupled with a charge restructuring is being considered.
	1,321	330	324	280			

	08/09 Full Year Budget £'000	First Quarter			08/09 Variance Budget v Actual		<u>Comments</u>
		08/09 Budget £'000	08/09 Actual £'000	07/08 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Refuse Collection	1,856	327	-243	333	-570	-174.31	The large credit variances on these three headings relate to 2007/08 expenditure and invoices for April and May that were still outstanding at 30 June. As a result of the recent Partnership Board meeting the backlog of invoices will soon be cleared up. The Cabinet were advised in June of the probable need for a supplementary estimate, resulting from the popularity of the green waste service and the high cost of biodegradable sacks. The additional costs are likely to be partly off-set by an increase in recycling credits and work is continuing to evaluate the additional cost and income. It is anticipated that a further report will be made to the September Cabinet.
Street Cleansing	1,305	219	-339	313	-558	-254.79	
Recycling	1,761	395	-74	360	-469	-118.73	
	4,922	941	-656	1,006			
<u>Major income items:</u>							
Refuse Collection	151	11	-28	-11	-39	-354.55	Tipping away contributions relating to the final quarter of 2007/08 are still awaited.
Recycling	760	0	1	2	1	0.00	Recycling credits for the first quarter of 2008/09 are due in July 2008.
	911	11	-27	-9			

	08/09 Full Year Budget £'000	First Quarter			08/09 Variance Budget v Actual		Comments
		08/09 Budget £'000	08/09 Actual £'000	07/08 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Highways General Fund	356	80	87	59	7	8.8	The spending on litter bins and street signs tends to be slightly weighted toward the end of the year however in 2008/09 expenditure has occurred earlier. Hence the higher levels of expenditure than at quarter 1 in 2007/08.
Off Street Parking	581	196	158	160	-38	-19.39	
On Street Parking	384	66	29	37	-37	-56.06	
Concessionary Fares	698	166	118	164	-48	-28.92	
	2,019	508	392	420			
<u>Major income items:</u>							
Off Street Parking	1,058	257	271	226	14	5.45	Income from Fees and Charges and Penalty Charge notices are higher than at this point in 2007/08. There were some enforcement difficulties in early 2007/08 that contributed to the low figure. Off Street Parking Season ticket income is above expectations at quarter 1 in 2008/09.
On Street Parking	547	125	122	85	-3	-2.40	
	1,605	382	393	311			

	08/09 Full Year Budget £'000	First Quarter			08/09 Variance Budget v Actual		Comments
		08/09 Budget £'000	08/09 Actual £'000	07/08 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Museum	115	41	40	34	-1	-2.44	
Playgrounds & Open Spaces	238	52	48	49	-4	-7.69	
North Weald Centre	314	108	121	72	13	12.04	The increased expenditure relates to empty property rates for Hangar 1.
	667	201	209	155			
<u>Major income items:</u>							
North Weald Centre	1,296	441	407	399	-34	-7.71	Income is below expectations due to Hangar 1 being unoccupied.
<u>Contract cost Monitoring</u>							
Leisure Facilities:-							
Loughton Leisure Centre	13	2	5	4	3	150.00	} The payment to Sports and Leisure Management for May was outstanding at the end of the first quarter.
Epping Sports Centre	144	24	14	11	-10	-41.67	
Waltham Abbey Swimming Pool	425	71	36	37	-35	-49.30	
Ongar Sports Centre	270	45	24	29	-21	-46.67	
	852	142	79	81			

2008/09 PORTFOLIO FINANCIAL MONITORING - HOUSING GENERAL FUND

ANNEX 9

	08/09 Full Year Budget £'000	First Quarter			08/09 Variance Budget v Actual		<u>Comments</u>
		08/09 Budget £'000	08/09 Actual £'000	07/08 Actual £'000	£'000	%	
<u>Major expenditure items</u>							
Bed & Breakfast Accommodation	123	31	35	24	4	12.90	In 2007/08 billing by hotels was lagging slightly behind expectations. The overspend in 2008/09 seems to be because billing is slightly ahead of expectations as use of Bed & Breakfast is unchanged.
<u>Major income items</u>							
Bed & Breakfast Accommodation	155	31	29	42	-2	-6.45	
Leasehold Services Admin	161	1	1	2	0	0.00	
	316	32	30	44			

2008/09 PORTFOLIO FINANCIAL MONITORING - HOUSING REVENUE ACCOUNT

ANNEX 10

	08/09 Full Year Budget £'000	First Quarter			08/09 Variance Budget v Actual		Comments
		08/09 Budget £'000	08/09 Actual £'000	07/08 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Managing Tenancies	273	230	224	222	-6	-2.48	
Housing Repairs	5,875	1,196	1,132	1,074	-64	-5.35	A number of small underspends are showing across the Housing Repairs Fund generally however, as last year, the largest underspend is due to late billing by gas servicing contractors. There are a number of areas showing an underspend the most significant of which is Housing Land Cleansing due to unpaid bills.
Special Items	1,519	352	258	298	-95	-26.87	
	<u>7,667</u>	<u>1,777</u>	<u>1,613</u>	<u>1,593</u>			
<u>Major income items:</u>							
Gross Dwelling Rent	24,378	5,626	5,642	5,846	16	0.28	Actual income is higher than expected due to only one council house sale in the first quarter.